

## Blue Ridge ISD Homelessness Protocol

Step 1

- Campus registrar gives enrollment documentation to campus administrator.
- Staff member reports suspected homeless situation to campus administrator.

Step 2

- Campus administrator meets with parents/guardians/youth to review.

Step 3

- Consider School of Origin

Step 4

- Consider School of Attendance Zone

Step 5

- Assist the parent/guardian/youth in the completion of related documents if necessary.

Step 6

- Complete the proper written notice and review the process for disputes

### Notes:

- School of Origin – school districts must keep students in homeless situations in their school of origin (the school that the child or youth attended when permanently housed or the school in which the child or youth was last enrolled), to the extent feasible, unless it is against the parent or guardian’s wishes. Students can stay in their school of origin the entire time they are homeless and until the end of any academic year in which they move into permanent housing. At a parent or guardian’s request, homeless students must be provided with transportation to and from their school of origin. For unaccompanied youth, transportation to and from the school of origin must be provided at the liaison’s request.
- School of Attendance Zone – Students may also be enrolled in any public school that students living in the same attendance area are eligible to attend
- *Students should be enrolled in their school of origin, which includes preschool, and all feeder schools to the school of origin unless otherwise requested. If the District decides it is not in the best interest of the student (student-centered decisions, not district-centered) to place in the school of origin or the parent’s request, a written statement must be provided to the parent or unaccompanied youth.*